

## Home safety evaluation

### PROVIDER APPLICATION DETAILS

#### INSTRUCTIONS

Please review this entire document and compile the necessary information and documentation before you begin the WA Cares provider application process.

#### GENERAL DESCRIPTION OF SERVICE

Offers the assessment of a beneficiary's home (rented or owned) by a professional therapist to identify and reduce or eliminate potential hazards to help minimize injury and improve accessibility while in the home.

#### RELATED LAWS, RULES AND POLICIES

Below is a list of some of the laws, rules, and policies that may be helpful to review prior to completing an application. This may not be a comprehensive list of all laws, rules, and policies that apply.

- [Chapter 50B.04 RCW: Long-term services and supports trust program](#)
- [Chapter 74.39A RCW: Long-term care services options](#)
- [RCW 43.43.830 through 43.43.845: Washington State Patrol background checks](#)
- [Chapter 388-116 RCW: WA Cares program](#)

#### MINIMUM PROVIDER QUALIFICATIONS

1. Contractors must meet all Washington state laws to do business in the state (and city or county requirements, if applicable). This includes having all required business license(s), endorsement(s), credential(s) and certification(s) to provide the service.
2. The agency owner/contract signatory must pass a DSHS criminal history background check at initial application and contract renewal.
3. All employees, volunteers, and subcontractors who may have unsupervised access to beneficiaries must have passed a criminal history background check, which must be conducted by the contractor prior to access and every two years. The criminal history background check must at least include Washington State Patrol criminal conviction records and be kept in their personnel or subcontractor file(s).
4. Meet DSHS insurance requirements.
5. Contractors for home safety evaluations must meet at least one of the following professional qualifications:

- a. A licensed home health agency that meets the requirements of [Chapter 246-335 WAC](#) and [Chapter 70.127 RCW](#).
- b. A licensed occupational therapist meeting the requirements of [Chapter 18.59 RCW](#) and [Chapter 246-847 WAC](#) (solo practitioner or agency).
- c. Any licensed physical therapist meeting the requirements of [Chapter 18.74 RCW](#) and [Chapter 246-915 WAC](#) (solo practitioner or agency).

## PROVIDER CONTRACT

Home safety evaluation contracts have a maximum duration of two years. The sample contract linked below is for informational purposes only. This information is available to review to ensure all contract terms can be met before application.

[Home safety evaluation – Sample contract](#)

## Required documentation for provider application

1. Completed provider intake form and required attachments
2. Evidence that specific provider qualifications are met
3. Proof of current liability insurance certificate(s)
4. Current rate(s), for informational purposes only
5. Copy of your policies and procedures regarding mandatory reporting procedures, as described in [Chapter 74.34 RCW](#), related to the protection of vulnerable adults.
6. Copies of contracts for any part of the service that will be subcontracted